



# PASSMORES ACADEMY

## SUBJECT TEACHER JOB DESCRIPTION

**Title:** Classroom Teacher

**Line Manager:** Head of Department

**Performance Management Reviewer:** Senior Leadership Team

### **Key responsibilities:**

*The postholder will meet the requirements as specified in the Conditions of Service for Teachers and is responsible for being aware of such requirements.*

The teacher is to carry out the responsibilities as defined within the Conditions of Service for School Teachers. In addition the teacher is responsible for the following actions:

**Job Purpose:** To improve the community we serve one student at a time. Teachers are capable of changing lives and we are committed to doing just that. A teacher must ensure the highest possible outcomes whilst making sure that no one is left behind.

1. To assess, record and report on the development, progress and attainment of students assigned within the guidelines of the Staff Handbook and the assessment policy of the school
2. To ensure that students with special educational needs and Able, Gifted and Talented students are taught so that they receive full support and an appropriately modified curriculum experience
3. To use performance data to evaluate student achievement outcomes and to identify areas for improvement
4. To promote and facilitate the general progress and wellbeing of individual students in assigned teaching groups, providing educational guidance on matters relating to their subjects
5. To support the implementation of the school's Learning and Teaching policy together with all other school policies
6. To liaise effectively with parents/carers as to their child's progress and achievements
7. To secure a standard of behaviour which enables students to learn

In addition to the above areas, the postholder is responsible for the following actions:

**Liaising with:** Line Manager, other relevant support staff, Subject Staff, Pastoral staff, LA staff, parents/carers and outside agencies as and when required.

### **Health and Safety**

1. To assist with the carrying out of risk assessments
2. To ensure that Health and Safety policies and procedures are followed

### **Pastoral System**

1. To liaise as appropriate with Pastoral Staff on Pastoral Related issues

### **Other specific duties**

1. To play an active part in the life of the school community

***The job description is current at the date shown, but in consultation with you, may be changed by the Co-Principals to reflect or anticipate changes in the job commensurate with the grade and the job title***

**V Goddard / N Christie  
Co-Principals  
Feb 2020**